**Resume of PERSON**

Address: SOS Children’s Village khulna

113 sherebangla road

Gollamary, Khulna

Thana : Shonadanga Khulna.

Dist. : Khulna.

Cell : **+8801XXXXXXXXX** , **+8801 XXXXXXXXX**

E-Mail : [youremail@gmail.com](mailto:youremail@gmail.com)

**CAREER OBJECTIVE:**

To pursue a challenging job in a dynamic and esteemed organization where I will be able to work in any kind of situation with full efforts to utilize my knowledge, skill and experience for professional career development.

**ICT QUALIFICATIONS:**

I have completed the following courses: Computer Basic and Operating System Windows XP, Windows 7, Windows 8 & 10. Microsoft Office 2000-2014

* **Extra ordinary in internet Browsing.**

**Educational Qualification**

**S.S.C (Secondary School Certificate) :**

**Institute :** Your Institute Name

**Board :** Board

**Pass :** Year (2006)

**Result :** A (CGPA - 4.75 Rang of 5)

**H.S.C (Higher Secondary Certificate) :**

**Institute :** Your Institute Name

**Board :** Board

**Pass :** Year (2010)

**Result :** (CGPA – 4.85 Rang of 5)

**Personal INFORMATION:**

**Name :** Your Name

**Father’s name** **:** Your Father’s Name

**Mother’s name** **:** Your Mother’s Name

**Present Address :** SOS Youth House, 32 No: old Jessore road,

Khalishpur Khulna.

**Permanent Address :** SOS Children’s Village Khulna, 113 shere

bangla road, Gollamari, Khulna.

**Date of birth** **:** 1st December 1990

**Nationality**  **:** Bangladeshi (by birth)

**Religion** **:** Islam (Sunni)

## **Marital Status** **:** Unmarried

**Blood Group** **:** A (+)

**Language Skills:**

|  |  |  |
| --- | --- | --- |
| ***Reading & Writing*** | *Bangla* | *English* |
| *Excellent* | *Excellent* |
| ***Speaking*** | *Excellent* | *Good* |

**Experienced:**

* Your Experienced Goes Here
* Your Experienced Goes Here
* Your Experienced Goes Here

**Other Essential Skills:**

* Strong Leadership capacity, Comprehension skill Capable to Co-ordinate a team.
* Hard working in any situation of the work.

**Interests:**

Interests to Government, Private Sector and Multinational Corp. NGO,

Research Filed Visiting Workshop & Seminars, Traveling.

**Others:**

* Reading books, Blog Reading, Drawing, Playing Games

**Reference:**

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| **MD. Shohidul Islam**  Project Director  SOS Children Village, Khulna  Mobile: 01715467010 |

**PERSON**